



REGULAR MEETING
Board Room – 6:00 p.m.
Tuesday, July 23, 2013

AGENDA

- I. Call to Order J. DiMaio
- II. Oaths of Office – J. DiMaio S. Caronia
- III. Roll Call
- IV. Approval of Minutes – 7/2/13
- V. Additions/Deletions to the Agenda
- VI. Open Session - 3/5 Minutes – Individual/Group
- VII. Consideration of Financial Matters D. Weatherlow
 - a) Approval of Bids
 - b) Approval of Change Orders
 - c) Approval of Risk Assessment Report
 - d) Approval of Payroll System Review
 - e) Approval of Substitute Rates
 - f) Approval of Attendance Award Reserve
 - g) Approval of Bus Lease Purchase
- VIII. Personnel Matters K. Peterson
 - Instructional Personnel Changes and Additions
 - Non-instructional Personnel Changes and Additions
- IX. Pupil Personnel Services J. Panebianco
 - CSE Minutes and Placement Recommendations
- X. Old Business
 - Approval of Updated Policies
- XI. New Business
- XII. Announcements
- XIII. Adjournment

APPROVAL OF CHANGE ORDERS:

WHEREAS construction contracts have been approved for the Jamestown High School and Transportation Center renovation projects, and

WHEREAS the District proposes additional work as follows:

Jamestown High School 0005-011 Project:

Facility Automation U & S Services <\$110,440.> Credit to delete controls for new on demand hot water heaters.
General Construction Perry Construction \$19,025. Labor and materials to install soffits over the lockers in both the boys & girls locker rooms.
General Construction Perry Construction \$6,865. Labor and materials to complete various time and material items: install cabinets in room 257, remove signage in Mac gym, install thresholds and patch at hallways, install flooring in room 114, install ice bin, and paint block wall.

Transportation Center 5021-002 Project:

Electrical IPL \$8371. Install additional panel to supply power to blowers for bus wash system.

NOW, THEREFORE, BE IT RESOLVED that the change orders for this work are approved and, that Dale Weatherlow, Assistant Superintendent for Administration is hereby authorized to execute said change orders.

WHEREAS Construction change orders have been approved for the Persell Middle School project, and

WHEREAS the District needs to cancel the following change orders as NYSED Facilities Planning has not yet approved our occupancy based demand control ventilation system, and

Persell Middle School 0014-006 Project:

Facility Automation U & S Services \$44,900. Provide labor, materials and equipment to add alternate #8, occupant people counters.
HVAC Parise Mechanical \$19,550. Provide labor, material and equipment to add alternate #8, occupant people counters.

WHEREAS the District needs to begin finalizing this projects construction

NOW, THEREFORE, BE IT RESOLVED that these change orders are cancelled.

APPROVAL OF RISK ASSESSMENT REPORT:

WHEREAS the Audit Committee reviewed the internal audit risk assessment update report provided by Bahgat & Laurito-Bahgat, CPA's on July 2, 2013 and

WHEREAS the Audit Committee recommends that the risk assessment update report be accepted by the Board of Education

NOW, THEREFORE, BE IT RESOLVED that the internal risk assessment update report is hereby accepted.

APPROVAL OF PAYROL SYSTEM REVIEW:

WHEREAS the Audit Committee recommends that the internal auditors review the payroll system as their main focus during the their next audit

NOW, THEREFORE, BE IT RESOLVED that the Board of Education accepts the Audit Committee's recommendation for a review of payroll systems.

APPROVAL OF SUBSTITUTE RATES:

WHEREAS, t he minimum wage will increase to \$8.00 effective December 31, 2013; to \$8.75 effective December 31, 2014; and to \$9.00 effective December 31, 2015, and

WHEREAS, we have reviewed all substitute positions and feel adjustments are warranted,

THEREFORE, BE IT RESOLVED that the following substitute position rates are hereby approved:

	<u>Currently</u>	<u>Eff 7/1/13</u>	<u>Eff 7/1/14</u>	<u>Eff 7/1/15</u>
Food Service Worker – per hour	\$7.25	\$8.00	\$8.75	\$9.00

APPROVAL OF RESERVE FOR EMPLOYEE BENEFITS:

WHEREAS an Employee Benefit Reserve Fund may be established with Board of Education approval. The purpose of this reserve is to pay for accrued employee benefits that may be redeemed for cash upon termination from service.

WHEREAS am employee contract includes language that provides a long term attendance award that allows accumulated sick leave to convert to a cash 403-b non-elective investment option payment at retirement, and

WHEREAS this liability will accumulate annually beginning September 2015 and

WHEREAS the District desires to begin funding this future liability from year end unassigned funds

NOW, THEREFORE, BE IT RESOLVED, that an Employee Benefit Reserve Fund for the long term attendance award is hereby established in the cumulative amount of \$350,000 with funds appropriated from the General Fund Unassigned Balance. As the cumulative benefit increases, the Board of Education may approve future resolutions to continue this reserve.

APPROVAL OF BUS LEASE PURCHASE:

WHEREAS bids were solicited to financial institutions to determine the lowest cost vendor for the lease purchase of our current series of bus purchases, and

WHEREAS bids were opened on July 10, 2013

NOW, THEREFORE, BE IT RESOLVED that the low bid provided by First Niagara Bank at a net interest cost of 1.5750007% is hereby approved

BE IT FURTHER RESOLVED that Dale Weatherlow, Assistant Superintendent for Administration is hereby authorized to execute all related documents.

Summary of Bids:	Net Interest Cost
First Niagara Bank	1.5750007%
JPMorgan Chase Bank	1.6090003%
US Bank	1.6793067%
Municipal Leasing	1.8470005%
M&T Bank	2.1500003%
Capital One	2.7500002%
Key Bank	3.0899993%

INSTRUCTIONAL PERSONNEL:

RESOLVED that the Instructional Personnel recommendations of the Superintendent of Schools be approved and confirmed.

NON-INSTRUCTIONAL PERSONNEL:

RESOLVED that the Non-Instructional Personnel recommendations of the Superintendent of Schools be approved and confirmed.

CSE MINUTES AND PLACEMENT RESOLUTION:

BE IT RESOLVED: That the minutes and placement recommendations made by the Committee on Special Education are hereby approved as presented.

APPROVAL OF UPDATED POLICIES:

WHEREAS the administrative staff has recommended certain policy changes and

WHEREAS the Board of Education has met, reviewed and endorsed these revisions and

WHEREAS the Board of Education has had its "first reading" of the changes.

NOW, THEREFORE, BE IT RESOLVED that the revised policies as per attached list are hereby approved and adopted.