



REGULAR MEETING
197 Martin Road
Board Room
Tuesday, April 10, 2018 – 6:00 p.m.

AGENDA

- | | | |
|-------|---|---------------|
| I. | Call to Order | P. Abbott |
| II. | Roll Call | J. Walter |
| III. | Approval of Minutes – March 13, 2018 Regular Meeting
and March 27, 2018 Special Meeting | P. Abbott |
| IV. | Additions/Deletions to the Agenda | P. Abbott |
| V. | Open Session - 3/5 Minutes – Individual/Group | P. Abbott |
| VI. | Superintendent’s Report | B. Apthorpe |
| | a. Board Policies – First Reading
Policy and Administrative Regulations, #1410 | |
| VII. | Consideration of Financial Matters | V. Connors |
| | a. Approval of Financial Reports | |
| | b. Approval of Copier Paper bid | |
| | c. Approval of Change Orders | |
| | d. Approval of Tax Certiorari Refund | |
| VIII. | Personnel Matters | J. Joy |
| | a. Instructional Personnel | |
| | b. Non-Instructional Personnel | |
| | c. Board approval of tenure | |
| IX. | Pupil Personnel Services | J. Panebianco |
| | a. CSE Minutes and Placement Recommendations | |
| | b. CPSE Minutes and Placement Recommendations | |
| X. | Old Business | |
| | a. Superintendent’s Proposed 2018-2019 Budget | V. Connors |
| | b. Superintendent’s Evaluation | |
| XI. | New Business | |
| | a. Appointment of Jessie Joy as Records Management
Officer, Records Access Officer, Title VI, Title IX Officer
and HIPAA Compliance Officer for the 2017-2018 School Year | P. Abbott |
| | b. CCSBA Executive Committee Member vote | P. Abbott |
| XII. | Executive Session | |
| | a. Personnel matter of a particular person employed by the District | |
| XIII. | Announcements | |
| XIV. | Adjournment | |

RESOLVED, that the Board of Education moves the following proposed policy below, onto a second reading:

Policy #1410 - Policy and Administrative Regulations

BOE Financial Resolutions
April 10, 2018

Financial Reports:

BE IT RESOLVED, that the Jamestown City School District Treasurer's Reports be approved, as presented, for the period ending February 28, 2018.

BE IT RESOLVED, that the Jamestown City School District General Fund Revenue Status Report and the General Fund Budget Status Report be approved, as presented, for the period ending February 28, 2018.

BE IT RESOLVED, that the Jamestown City School District General Fund Budget Transfers over \$20,000.00 be approved, as presented, for the period ending February 28, 2018.

BE IT RESOLVED, that the Jamestown City School District Capital Project Expense Summary Report be approved, as presented, for the period ending February 28, 2018.

Purchasing Bid:

Copier Paper - for the 2017-18 school year as per specification. Bids were solicited from 12 vendors, and 4 bids were received.

Bid Advertised: November March 14, 15, and 16, 2018

Bid Opening Date: April 2, 2018

<u>Bidding Vendors</u>	<u>Bid Amount</u>
Chudy Paper Company	\$31.50/case
Contract Paper Group	\$24.07/case
Eaton Office Supply	\$29.50/case
Veritiv Corporation	\$25.00/case

BE IT RESOLVED, that the bid for Copier Paper for the 2017-18 school year as per specification be awarded to: Contract Paper Group for \$24.07 per case for a total cost of \$20,218.80.

Change Orders:

Bush Elementary School Project 0010-009:

General Construction (GC2-12) EE Austin & Son \$16,502: Provide labor and material to install fire hydrant and piping, install entrance mat rugs, install classroom tack boards, and install cubicle track in Nurses Suites

BOE Financial Resolutions

April 10, 2018

Bush Elementary School Project 0010-009:

General Construction (GC2-13) EE Austin & Son \$7,481: Provide labor and material to modify casework in addition classrooms for window sills, replace incorrect doors between addition and cafeteria, install flagpole foundation and flagpole, and install medicine cabinet in Nurses Suite.

Jefferson Middle School Project 0015-006:

Heating and Ventilation (HV-2) Rabe Environmental \$8,866: Provide labor and material to replace substandard ductwork in Area D1 and Locker Room D-77. All of these costs fall within the contractual allowance.

Jefferson Middle School Project 0015-006:

Plumbing (PL-2) JW Danforth Company \$2,658: Provide labor and material to relocate two water pipes that are in conflict with the duct for the new rooftop unit. All of these costs fall within the contractual allowance.

Plumbing (PL-2) JW Danforth Company -\$4,052: Net credit for labor and material to relocate vent pipe in Room D-77, not patching and replacing the CMU wall in the washing machine stall, and not patching and replacing the CMU wall in the Fitness Room for the new water lines. This credit will be returned to the project budget.

NOW, THEREFORE, BE IT RESOLVED that the change orders for this work are approved and, that Vernon Connors, Director of Finance and Business Affairs, is hereby authorized to execute said change orders.

Tax Certiorari Refund:

WHEREAS. Hamister Development has filed an Application under Article 7 of the Real Property Tax Law to reduce the assessment of the property at 150 West 4th Street, Jamestown, NY, S/B/L #387.40-1-12 from \$3,300,000 to \$1,725,000, and

WHEREAS, the State of New York Supreme Court has ordered that the property assessment for 150 West 4th Street, Jamestown, NY, S/B/L #387.40-1-12 be reduced from \$3,300,000 to \$1,725,000 for the tax years 2015-16, 2016-17, and 2017-18 under Article 7 of the Real Property Tax Law, and

WHEREAS, the State of New York Supreme Court has ordered the City of Jamestown, the Jamestown City School District, and the County of Chautauqua to refund any overpayment of taxes with statutory interest within 45 days of notice, effective February 20, 2018,

NOW, THEREFORE, BE IT RESOLVED that the Jamestown City School District issue a refund of \$98,111.80 for overpayment of taxes and statutory interest for the tax years 2015-16, 2016-17, and 2017-18 to the property owners.

RESOLVED, that the instructional personnel recommendations of the Superintendent of Schools be approved and confirmed.

RESOLVED, that the non-instructional personnel recommendations of the Superintendent of Schools be approved and confirmed.

RESOLVED, that the following staff members have satisfactorily completed their probationary periods and are recommended by the Superintendent of Schools to receive tenure status in the Jamestown Public Schools, in the areas listed below.

BE IT RESOLVED: That the minutes and placement recommendations made by the Committee on Special Education are hereby approved as presented.

BE IT RESOLVED: That the minutes and placement recommendations made by the Committee on Pre-School Special Education are hereby approved as presented.

WHEREAS, the Health Insurance Portability and Accountability Act of 1996 requires that employers protect the privacy of employee health information and requires a Privacy Officer; and

NOW, THEREFORE, BE IT RESOLVED: That Jessie Joy be appointed the Records Management Officer, Records Access Officer, Title VI, Title IX Officer and HIPAA Compliance Officer for the 2017-2018 School Year; and

RESOLVED that the Board of Education of the Jamestown City School District hereby adopts a resolution casting its votes in the annual election of members of the Executive Committee for the Chautauqua County School Boards Association for the two persons indicated on the attached ballot for the 2017-2020 term.